

Hatfield Broad Oak 10k Road Race Monday 27th May 2024

SUNDAY - Set Up Check List

- 1. Check course for final H&S check
- 2. Mark out school Fun Run (nb: mark keep clear area at gates to top playground to prevent people blocking gate).
- 3. Put out Km markers and Caution Runners signs on course and check for hazards on the course at the same time.
- 4. Put out all diversion and road closed signs as per the map. Put signs face down at all points other than Forest Hall Farm and Bridgefoot Farm T Junction.
- 5. Pick up scaffolding for finish gantry.
- 6. Take posts for finish to Village Green
- 7. Take orange netting and spikes to Village Green.
- 8. Set up Race Finish Balloon
- 9. Put out cones on course route within the village
- 10. Check who is able to help with final set up 7am Friday